

CURRICULUM DESCRIPTION PURCHASING & CODING

TABLE OF CONTENTS

★ CURRICULUM TYPE DESCRIPTIONS.....	PAGE 2
★ HOW TO PURCHASE FEFE CURRICULUM.....	PAGE 3
★ MOST COMMONLY PURCHASED FEFE MATERIALS.....	PAGE 3
★ CURRICULUM CODING SYSTEM.....	PAGE 4
★ “TAKE CHARGE OF YOUR FINANCES” CURRICULUM & PRICE LIST.....	PAGE 5
★ “GET READY TO TAKE CHARGE OF YOUR FINANCES” CURRICULUM & PRICE LIST.....	PAGE 7
★ “ENHANCEMENT TOOLS” CURRICULUM & PRICE LIST.....	PAGE 7
★ SUPPLEMENTAL CURRICULUM MATERIALS.....	PAGE 8
★ ORDER FORM.....	PAGE 9

CURRICULUM TYPE DESCRIPTIONS

- ★ **“Take Charge of Your Finances”** is designed using the multiple intelligences and an active based approach. All sixty-four lesson plans are written in a ready-to-teach format requiring minimal teacher preparation. Educational materials in the lesson plans include information sheets, PowerPoint presentations, worksheets, answer keys, assessment tools, hands-on activities, and bulletin boards. “Take Charge of Your Finances” is designed for students grades 10-12.
- ★ **“Get Ready to Take Charge of Your Finances”** provides a bridge of introductory lesson plans to the “Take Charge of Your Finances” curriculum. “Get Ready to Take Charge of Your Finances” is intended for students grades 7-9 or individuals with limited family finance knowledge. The fifteen lesson plans include a fast paced facilitation recommendation with numerous hands-on activities inter-woven allowing no more than twenty minutes of instruction before students have a change of pace. Unique note taking guides and interactive information sheets have also been developed to enhance student learning and maintain interest while conducting PowerPoint presentations.
- ★ **Finance Simulations**
 - **“Life In...”** is a family spending plan simulation emulating the constraints the typical American household encounters when managing their finances. Each participant is assigned a profile based upon gender, age, marital status, education, career and wage. Utilizing scenarios based on national data, participants then apply course information to real life situations. “Life In...” can be integrated into a semester course, two week class, three hour workshop, or as an independent study. Family Economics & Financial Education offers **“Life In...United States,” “Life In...Montana,”** and **“Life In...North Dakota.”**
 - **“Life of...”** are individual spending plan simulations completed by taking a look at the life of a teenager. **“Life of Taylor”** showcases Taylor B. Jones who is a teenager at North Shore High School. He enjoys motocross, is a member of the chess club and works part time at Cubby’s Restaurant & Grill. Taylor is responsible for purchasing fuel for his vehicle, saving income for his college expenses and buying any additional items that he wants such as a cellular phone, electronics or other entertainment items. By balancing Taylor’s income and expenses, students reinforce all concepts and apply skills learned in the “Get Ready to Take Charge of Your Finances” curriculum.
- ★ **Bulletin Boards** have been developed to supplement various units and lesson plans. To view completed bulletin boards and print pieces for assembly, view the Family Economics & Financial Education Web site. <http://www.fefe.arizona.edu/curriculum.php?categoryID=33>.
- ★ **Active Learning Tools** help keep students actively engaged while providing anticipatory activities and review tools for a wide variety of units and lesson plans. Approximately thirty-five active learning tools are available to download from the Family Economics & Financial Education Web site. <http://www.fefe.arizona.edu/curriculum.php?categoryID=27>.
- ★ **Enhancement Tools** are designed to enhance current curriculum in a project based approach. A variety of lessons have been written in a ready-to-teach format to enhance numerous financial education topics. Each enhancement tool includes project objectives, FEFE lesson plan resources, detailed instructions to facilitate the project including a conclusion and materials. In addition, each enhancement tool provides project alternatives identifying ways the project could be modified to reach a different target audience, address a different FCCLA national program and provide alternative options for disseminating information.

HOW TO PURCHASE FEFE CURRICULUM

To order individual curriculum pieces listed on pages 6, 7, and 8, select a unit or lesson plan, complete the order form, then fax or mail it with a purchase order or check to Family Economics & Financial Education. Instructions and order forms may be downloaded at; www.fefe.arizona.edu/purchase.php. *Please remember all of the curriculum materials may be downloaded for no-cost!* When ordering curriculum materials from Family Economics & Financial Education, a shipping and handling fee must be included. Please refer to the order form for shipping and handling charges. Family Economics & Financial Education requires approximately 3 weeks to process and ship all orders.

MOST COMMONLY PURCHASED FEFE MATERIALS

The following curriculum materials are the most commonly purchased items from Family Economics & Financial Education.

- ★ The semester course **“Take Charge of Your Finances”** may be purchased as a set of thirty-three lesson plans and includes all of the bold and italicized lessons listed on pages 6 and 7. “Take Charge of Your Finances” is packaged in 2, 2 inch binders. The cost of the semester course is \$300.
- ★ A **Student Workbook** is available which includes information sheets, worksheets, and grading rubrics assembled together in one notebook. All Student Workbook materials are present in the semester course “Take Charge of Your Finances.” However, the Student Workbook has been compiled for educator’s convenience. The cost of a Student Workbook is \$50.
- ★ The six week, fifteen lesson plan introductory curriculum **“Get Ready to Take Charge of Your Finances”** as described on page 8 is available for purchase. All lesson plans, note taking guides, assessments, information sheets and PowerPoint presentations are compiled in a 1.5 inch notebook for \$105. There is a **“Get Ready to Take Charge of Your Finances” Student Workbook** available for \$28.
- ★ **“Life In...”** consists of twenty five assembled scenarios in 18, .5 inch notebooks and a 1, 1 inch master notebook. Some of the 18 scenario notebooks include families and children which creates the twenty five total individuals in the simulation. “Life In...United States,” “Life In...Montana,” and “Life In...North Dakota” cost \$350 each.
- ★ **“Life Of...”** are the individual spending plan simulations which encourage students to create a spending plan for a teenage individual while taking into consideration family elements. “Life of...” reinforces concepts taught in “Get Ready to Take Charge of Your Finances.” “Life of Taylor B. Jones” consists of 1, 1 inch binder and costs \$20.
- ★ **Enhancement Tools** are available to enhance all FEFE curriculum materials with a project based approach. The eight enhancement tools listed on page 8 are available to purchase in 1, 1 inch binder for \$12.87.

To purchase these items, simply write the title and cost on the order form. Unit numbers are not needed.

CURRICULUM CODING SYSTEM

The coding system was created for ease of use and allows educators specifically to identify a lesson plan and its components during instruction or when asking Family Economics & Financial Education a question. The lesson plan code appears in the upper-right hand corner of the page with the type of curriculum first, the unit number second, then the lesson plan number and if appropriate, a letter designating the type of material with a number if there are multiple pieces of the same material. The units are listed alphabetically as well as the lessons within the unit (with a few exceptions). The materials which supplement the lesson are also coded, eliminating confusion when the lesson plan instructions refer to a specific piece. Below are tips on how the coding system is organized.

CURRICULUM TYPE

- | | | |
|---|-----------------------|-------------------------|
| 1 Take Charge of Your Finances | 3 Finance Simulations | 5 Active Learning Tools |
| 2 Get Ready to Take Charge of Your Finances | 4 Bulletin Boards | 6 Enhancement Tools |

UNIT CODING

- | | | |
|----------------------------|------------------------------|--|
| 0.0 For Multiple Units | 8.0 Foods | 16.0 Transportation |
| 1.0 Career Development | 9.0 Housing | 17.0 Values, Needs vs. Wants & Goal Setting |
| 2.0 Consumer Decisions | 10.0 Insurance | 18.0 "Life in..." (A family finance simulation) |
| 3.0 Consumer Protection | 11.0 Introduction to Finance | 19.0 "Life of..." (An individual finance simulation) |
| 4.0 Credit | 12.0 Investing | 30.0 Semester Course Unit Tests |
| 5.0 Decision Making | 13.0 Paychecks & Taxes | |
| 6.0 Financial Calculators | 14.0 Saving | |
| 7.0 Financial Institutions | 15.0 Spending Plans | |

- | | | |
|---------------------------|---------------------------|---|
| A Worksheet | F Information sheet | L Note taking guide |
| B Assessment tool, rubric | G PowerPoint presentation | M Multiple choice assessment |
| C Answer key | H Game cards | N Bulletin board piece within a lesson plan |
| D Overhead | J Game instructions | |
| E Resources/Handouts | K Game answer key | |

★ Some lesson plans may have multiple copies of the same material, therefore, the number differentiates between multiple materials of the same style within a single lesson plan.

Example: 1.4.3.A1

1 = Curriculum type (in this example Take Charge of Your Finances)

4 = Unit (in this example Credit)

3 = Lesson Plan (in this example "What is Credit")

A1 = Material (in this example, Worksheet #1 *Advantages and Disadvantages of Credit Scenario*)

TAKE CHARGE OF YOUR FINANCES CURRICULUM & PRICE LIST

The mission of the project is to provide educators with no-cost curriculum materials and the skills and confidence to effectively teach family economics and finance to their students. Although all of the materials are available for no-cost on the FEFE Web site, some educators prefer to order hard copies of the lesson plans. Below is a list of the FEFE units, lesson plans, and pricing; for a complete description of each lesson plan visit <http://www.fefe.arizona.edu/curriculum.php>. Lessons may be ordered individually, as a unit, or in packages as described on page 3. Lessons in the semester course are indicated by bold and italic.

FEFE UNIT COST	INDIVIDUAL LESSON PLAN COST	
1.1.0 Career Development \$58.00	★ 1.1.1 Career Notebook \$0.31 ★ <i>1.1.3 Comparing Job Offers</i> \$2.86 ★ 1.1.5 Developing a Resume I \$2.22 ★ 1.1.5 Developing a Resume II \$11.69 ★ 1.1.7 Interview Etiquette \$15.79 ★ <i>1.1.9 Investment in Yourself</i> \$1.21 ★ 1.1.11 Role Play Interview \$0.46	★ <i>1.1.2 Career Research</i> \$4.80 ★ 1.1.4 Cover Letters \$3.30 ★ <i>1.1.6 Interest Inventory</i> \$0.83 ★ 1.1.8 Interview Questions \$7.51 ★ 1.1.10 Mr. Holland's Opus .26 ★ 1.1.12 Thank You Notes \$6.50 ★ 1.1.0 Test Bank \$0.52
1.2.0 Consumer Decisions \$9.14	★ 1.2.1 Store Brand vs. Name Brand \$0.62 ★ 1.2.0 Test Bank \$0.15	★ 1.2.2 Wise Shopping Practices \$0.36 ★ 1.2.3 The Impact of Advertising on Purchasing Decisions \$8.01
1.3.0 Consumer Protection \$15.03	★ <i>1.3.1 Identity Theft</i> \$14.87	★ 1.3.0 Test Bank \$0.15
1.4.0 Credit \$58.90	★ <i>1.4.1 Selecting a Credit Card</i> \$13.19 ★ <i>1.4.3 What is Credit</i> \$3.96 ★ 1.4.4 Payday Lending \$9.93	★ <i>1.4.2 Understanding Credit Reports</i> \$13.20 ★ 1.4.0 Test Bank \$0.36
1.5.0 Decision Making \$0.88	★ 1.5.1 Forced Choices \$0.15 ★ 1.5.3 Pro's vs. Con's \$0.31	★ 1.5.2 Making a Choice \$0.41
1.6.0 Financial Calculators \$30.69	★ 1.6.1 Intro to Financial Calculators \$7.24 ★ 1.6.3 Monthly Payment Calculations \$8.15	★ 1.6.2 Future Value Calculations \$6.27 ★ 1.6.4 Time Length Calculations \$8.15
1.7.0 Financial Institutions \$104.19	★ 1.7.1 Checking Simulation \$49.65 ★ <i>1.7.3 Financial Institutions</i> \$27.97 ★ 1.7.5 Contactless Payment \$7.07	★ <i>1.7.2 Electronic Banking</i> \$19.01 ★ <i>1.7.4 What's What in Banking</i> \$7.30 ★ 1.7.0 Test Bank \$0.26
1.8.0 Foods \$6.55	★ <i>1.8.1 An Evaluation of Convenience</i> \$1.03 ★ 1.8.0 Test Bank \$0.21	★ 1.8.2 Grocery Shopping within a Budget \$5.31
1.9.0 Housing 35.46	★ 1.9.1 Choosing Housing Necessities \$2.92 ★ <i>1.9.3 Renting vs. Owning a Home</i> \$6.97 ★ <i>1.9.5 Securing A Living Space</i> 15.57	★ <i>1.9.2 How to Locate a Living Space</i> 9.34 ★ <i>1.9.4 Understanding Housing Leases</i> \$0.41 ★ 1.9.0 Test Bank \$0.26

TAKE CHARGE OF YOUR FINANCES CURRICULUM & PRICE LIST

FEFE UNIT COST	INDIVIDUAL LESSON PLAN COST	
1.10.0 Insurance \$7.92	★ <i>1.10.1 Types of Insurance</i> \$7.71	★ 1.10.0 Test Bank \$0.21
1.11.0 Introduction to Personal Finance \$5.71	★ 1.11.1 Building Blocks of Personal Finance \$1.07 ★ 1.11.0 Test Bank \$0.15	★ <i>1.11.2 Life Cycle of Financial Planning</i> \$4.49
1.12.0 Investing \$47.95	★ <i>1.12.2 Language of the Stock Market</i> \$21.09 ★ 1.12.4 New York Stock Exchange \$0.72 ★ 1.12.0 Test Bank \$0.21	★ <i>1.12.2 Language of the Stock Market Game</i> \$25.26 ★ 1.12.5 Tracking a Stock \$0.67
1.13.0 Paychecks and Taxes \$28.04	★ <i>1.13.1 Understanding Your Paycheck and Tax Forms</i> \$27.89	★ 1.13.0 Test Bank \$0.15
1.14.0 Saving \$29.00	★ <i>1.14.1 Introduction to Saving</i> \$3.44 ★ <i>1.14.3 Rule of 72</i> \$3.26 ★ <i>1.14.5 Time Value of Money</i> \$7.80	★ <i>1.14.2 Managing Your Cash</i> \$9.49 ★ <i>1.14.4 Savings Terminology Game</i> \$4.39 ★ 1.14.0 Test Bank \$0.26
1.15.0 Spending Plans \$28.00	★ 1.15.1 Baby Budgeting \$0.36 ★ <i>1.15.3 Intro. to Spending Plans</i> \$16.51 ★ 1.15.5 Reality Check \$2.30 ★ 1.15.0 Test Bank \$0.21	★ <i>1.15.2 Developing a Spending Plan</i> \$7.88 ★ 1.15.4 Planning an Event \$0.52 ★ 1.15.6 Vacation of a Lifetime \$0.52
1.16.0 Transportation \$39.50	★ <i>1.16.1 Automobile Insurance</i> \$8.04 ★ <i>1.16.3 Shopping for an Automobile Loan</i> \$14.74	★ <i>1.16.2 Researching an Automobile</i> \$16.46 ★ 1.16.0 Test Bank \$0.26
1.17.0 Values, Needs vs. Wants, & Goal Setting \$18.00	★ <i>1.17.1 A Collage About Me</i> \$0.31 ★ <i>1.17.3 Setting Financial Goals</i> \$1.65 ★ 1.17.5 Values Continuum \$0.26 ★ 1.17.0 Test Bank \$0.21	★ <i>1.17.2 Needs vs. Wants</i> \$0.15 ★ <i>1.17.4 Values Auction</i> \$5.06 ★ 1.17.6 Long Term and Short Term Goals \$9.91
3.18.0 Life In... \$350.00	★ 3.18.1 Montana \$350 ★ 3.18.2 North Dakota \$350	★ 3.18.3 United States \$350
"Take Charge of Your Finances" Semester Course \$300.00	★ Semester Course with Assessment Packet \$300	
Student Workbook \$50.00	★ All information sheets, worksheets, and grading rubrics in "Take Charge of Your Finances" Semester Course \$50	

GET READY TO TAKE CHARGE OF YOUR FINANCES CURRICULUM & PRICE LIST

FEFE UNIT COST	INDIVIDUAL LESSON PLAN COST
2.1.0 Career Development \$14.42	★2.1.1 Does Money Grow On Trees \$8.32 ★2.1.2 The Places You Will Go \$3.55 ★2.1.3 What Does Your Future Hold \$2.55
2.2.0 Consumer Decisions \$6.02	★2.2.1 Comparison Shopping Splendor \$6.02
2.4.0 Credit \$8.91	★2.4.1 Take Charge of Credit Cards \$8.91
2.5.0 Decision Making \$7.32	★2.5.1 Decision Making Magic \$7.32
2.7.0 Financial Institutions \$28.32	★2.7.1 Electronic Banking Bonanza \$18.32 ★2.7.2 Financial Institution Frenzy \$10.00 ★2.7.3 Debit Card Simulation \$12.00
2.13.0 Paychecks and Taxes \$11.74	★2.13.1 Planet Paycheck \$11.74
2.14.0 Saving \$16.77	★2.14.1 What Can You Do With Money \$16.77
2.15.0 Spending Plans \$23.15	★2.15.1 Digging Into Spending Plans \$9.37 ★2.15.2 Major Expenditure Mania \$13.78
2.17.0 Values, Needs vs. Wants, & Goal Setting \$15.18	★2.17.1 Goals Galore \$8.06 ★2.17.2 One Scoop or Two \$7.12
3.19.0 Life Of.... \$20	★3.19.1 Taylor B. Jones \$20.00
"Get Ready to Take Charge of Your Finances" 6 week course \$105	★6 week course excluding 3.19.1 \$105.00
Student Workbook \$28	★ All information sheets and worksheets in the "Get Ready to Take Charge of Your Finances" curriculum \$28.00

ENHANCEMENT TOOLS - CURRICULUM & PRICE LIST

INDIVIDUAL LESSON PLAN COST			
★6.0.1 Clever Credit Card Use	\$1.56	★6.0.2 Savings IQ	\$0.36
★6.0.3 Just Shopping With Mom	\$1.54	★6.0.4 Gaining With Goals	\$0.21
★6.0.5 Paycheck Particulars	\$0.31	★6.0.6 Stay in Touch	\$2.66
★6.0.7 Financial Values	\$0.41	★6.0.8 Savers Challenge	\$0.41
★6.0.9 Internet Safety Ideas	\$0.63	★6.0.10 Don't Get Sucked Into Financial Ruin	\$0.26
All Enhancement Tools	\$12.87	★6.0.11 A Picture is Worth A Thousand Words	\$2.08

SUPPLEMENTAL CURRICULUM MATERIALS

The following is a list of materials that cannot be purchased from FEFE, but are highly recommended or necessary to teach elements of the designated lesson.

MATERIAL	WHERE TO PURCHASE/COST/LESSON PLAN		
Bingo Chips	Discount or small specialty stores	\$5.00	1.14.4 Savings Terminology Game
Check Register Tracking System	Montana State University Publications; Item numbers: MT198703HR & EB50 www.montana.edu/wwwpb/pubs/indexfamilyfinance.html	\$1.00 each	1.15.2 Developing a Spending Plan 1.7.1 Checking Simulation
Deck of Cards	Discount Stores	\$1.00-2.50	1.14.2 Managing Your Cash
Play Money	Oriental Trader www.orientaltrading.com	\$8.95/ 144 packs of 10	1.17.4 Values Auction 2.14.1 What Can You Do With Money
Shower Curtain	Discount Stores	\$1.00-2.50	Any lesson plan with a trivia game
Twister	Discount Stores or www.Amazon.com	\$15.00	1.13.1 Understanding Your Paycheck
Jumbling Tower (generic version of Jenga®)	Discount Stores	\$5.00	1.14.4 Savings Terminology Game
Water Container	Discount Stores	\$5.00	1.15.3 Introduction to Spending Plans
Financial Calculator BA II Plus	Texas Instrument www.ti.com Call FEFE 520.626.4209	\$35.00	1.6.0 Financial Calculators Unit 1.16.3 Shopping for an Automobile Loan
White Boards	US Market Board LP-912-M www.usmarkerboard.com	24 boards for \$39.62	Multiple lesson plans and Active Learning Tools
Balloons	Discount stores	\$1.00	2.1.1 Does Money Grow on Trees
Toothpicks	Discount stores	\$0.75	2.17.1 Decision Making Magic
Marshmallows	Discount stores	\$2.00	2.17.1 Decision Making Magic
2 Fly Swatters	Discount stores	\$2.00	2.7.1 Electronic Banking Bonanza

FAMILY ECONOMICS & FINANCIAL EDUCATION ORDER FORM

To order any of the curriculum materials, complete the following form and either e-mail or fax to the address below. Please note curriculum packages, such as "Take Charge of Your Finances" do not have a code and should be listed by title in the Description column.



- ★ Mail the completed order form to: **Family Economics & Financial Education**
1110 E. South Campus Drive Rm. 108
Tucson, AZ 85721
- ★ Fax the completed order form to: **(520) 626-4234**

Curriculum Code	Description	Quantity	Price	Subtotal

Name

School

Mailing Address (this is the address materials will be shipped to unless otherwise indicated)

Order total:	_____
Shipping:	_____
Total:	_____

*Please allow a minimum of two business weeks to process the order. FEFE does not have materials in stock.

Fax _____

E-mail Address

- Method of Payment:**
- Check
*Make check payable to University of Arizona.
 - Purchase Order # _____
*Include purchase order with the order form.

Shipping

\$7.00 on orders of \$50.00– or less
\$12.00 on orders of \$50.01 - \$250.00
\$15 on orders of \$251.00 - \$300.00
\$20 on orders of \$301.00 and higher

All materials will be shipped **library rate** from the US Postal Service taking 7-10 days. Faster shipping is available for an additional charge. Unique orders are subject to additional shipping charges.

Questions?
Call (520) 626-4209,
E-mail FEFE@cals.arizona.edu, or
visit www.fefe.arizona.edu.

